

Flat One, Palace Stable Yard, Beaulieu, Hampshire SO42 7YL
Clerk contact details: nicky.deering12@gmail.com | 07825 309333

CASUAL VACANCY APPLICATION

Updated May 2024

Thank you for expressing an interest in becoming a councillor at Beaulieu Parish Council. Please complete this form (electronically if possible) and return it by post or email to the Clerk at the above address as soon as possible. The Clerk will then be in contact with you to explain the vacancy process and agree dates for a meeting with the council to discuss your application.

As a councillor representing your community you will help keep it a great place to live and work. You will be supported in your role and will be expected to undertake training. You should be comfortable working electronically. You should have a positive outlook and a can-do attitude and be willing to work as part of a team and commit to working within our:

- Standing Orders:
https://beaulieuparish.co.uk/images/BPC_STANDING_ORDERS.pdf
- Code of Conduct:
https://beaulieuparish.co.uk/images/080104_BPC_Code_of_Conduct.pdf
- Civility & Respect Pledge:
https://beaulieuparish.co.uk/images/080103_BPC_Civility_Respect_Pledge.pdf

The role description is set out below.

The BPC meets for the main council meeting on the 3rd Thursday of the month at 6.30pm (other than in August when there is no meeting) to which members of the public are also invited. Meetings usually last two hours, depending on the agenda items.

We have 3 Committees dealing respectively with Planning, Asset Management and Finance & General Purpose matters. The Planning Committee normally meets at 6.00pm on the Tuesday immediately before the main Council meeting; this is normally a public meeting. The other two Committees meet on an ad-hoc basis. You will be invited to join at least one of these committees as part of your work on the parish council.

In addition to the regular council and committee meetings, councillors will need to commit time for 'ad hoc' meetings, including training sessions. A copy of our 2024 Annual Review can be found at:

https://beaulieuparish.co.uk/images/2024_Annual_Review.pdf

Further information about what the BPC does, including the roles of parish council members can be found at: <https://beaulieuparish.co.uk/parish-council/what-we-do>

Whilst a councillor can resign by giving notice to the Council Chairman at any time, your appointment is expected to run to the next local elections in May 2027.

Please complete the following form, preferably electronically, and email to the Clerk at nicky.deering12@gmail.com

1. Personal Details

Full name	
Current Home Address	
Current Work Address	
Email	
Telephone	
Mobile	

2. Legally required information

Please answer the questions below carefully as they set out the legal qualifications for being a parish councillor. Pls put and “x” in the relevant answer box.

	Yes	No
1. Are you aged over 18 or over?		
2. Are you a British citizen, a Commonwealth citizen or a citizen of a European Union country?		
3. Are you registered on the electoral register for the Beaulieu parish?		
4. Have you for the whole of the previous 12 months occupied (as owner or tenant) land or other premises in the parish?		
5. Have you during the last 12 months worked in the parish as a principal or only place of work? Click here for the parish boundary.		
6. Have you during the whole of the last 12 months resided in the parish or within three miles of the parish boundary?		
7. Are you the subject of a bankruptcy restrictions order or interim order?		
8. Have you within the last five years been convicted of an offence in the UK, the Channel Islands or the Isle of Man which resulted in a sentence of imprisonment (whether suspended or not) for a period of three months or more without the option of a fine?		
9. Are you disqualified by order of a court for corrupt or illegal electoral practices and offences relating to donations from being a member of a local authority?		

3. Further information

Please explain below why you are interested in applying for this casual vacancy.

Why would you like to become a member of Beaulieu Parish Council?	
What skills and experience could you bring to this role?	
Are there any local issues that you are particularly interested in?	
Do you have any further comments in support of your application?	

We suggest you save this as a pdf document and email it as an attachment to the Clerk.