

<b>Task/Activity/Item:</b>		<b>Forestry England Formal Car Parks</b>								
<b>Location:</b>		<b>South England Forest District – New Forest Car Parks</b>								
<b>Personnel exposed:</b>		<b>FC staff, volunteers and members of the public</b>								
<b>Person(s) conducting Assessment:</b>		<b>Richard Burke</b>								
<b>Reference Number:</b>		<b>Date:</b>			<b>1/4/24</b>					
<b>SEVERITY RATING</b>	<b>LIKELIHOOD RATING</b>	<b>Risk Rating Matrix</b>	<b>Likelihood</b>					<b>RISK RATING (Severity x Likelihood)</b>		
1 Minor injuries or discomfort, no medical treatment or measurable physical effects 2 Injuries or illness requiring medical treatment. Temporary impairment 3 Injuries or illness requiring hospitalisation 4 Injury or illness resulting in permanent impairment 5 Fatality	1 Could happen but probably never will. 2 Not likely to occur in normal circumstances 3 May occur at some time 4 Expected to occur at some time 5 Expected to occur regularly under normal circumstances	<b>Severity</b>		1	2	3	4	5	<b>L</b>	Acceptable - additional controls where required/ensure existing controls are maintained
			1	L	L	L	L	L		
			2	L	L	L	M	M		
			3	L	L	M	M	M		
			4	L	M	M	H	H		
5	L	M	M	H	H	<b>M</b>	Risk needs to be reduced to tolerable/ acceptable where reasonably practicable to do so. Maybe necessary to apply interim controls until actions are completed			
								<b>H</b>	Risk must be reduced before work can commence and a high level of supervision and monitoring will be required for the task.	
<b>LOW = 1-6</b>		<b>MEDIUM = 8-15</b>			<b>HIGH = 16-25</b>					

## Risk assessment form

Hazards	Affected Personnel	Severity	Likelihood	Risk Rating	Existing Controls (e.g. training, safe working procedures, PPE, equipment selected, No. staff allocated to task, emergency plans & arrangements, lone working controls)	Severity	Likelihood	Risk Rating	Additional Controls Required to bring risk rating down as far as reasonably practicable (e.g. supervision & monitoring, additional/specialist equipment, specialist PPE)
Forest Environment- dead trees, roots, overhanging vegetation.	FC staff, volunteers and members of the public	3	3	M	Regular recorded tree safety checks by trained staff, audited by Plant Health/ Ops staff. Informal visual safety checks. Tree inspections as per PPG 1. Tree defects recorded in Tree Inspection APP.	3	2	L	Rangers to undertake inspections every month. Defects recorded on Rec facilities database. FWM/supervisors to carry out annual tree inspections Recreation Manager to carry out an annual review of a sample of facility inspection reports.
Unsafe surfaces- uneven ground, slippery surfaces, ruts, pot holes	FC staff, volunteers and members of the public	3	3	M	Regular recorded safety checks. Informal visual safety checks. Recording in Rec facilities database.	3	2	M	Rangers to undertake formal inspections every month. Defects recorded on Rec facilities database.
Constructed structures, benches, fences, bridges, gates	FC staff, volunteers and members of the public	3	3	M	Monthly recorded safety checks. Informal visual safety checks. Recording in Rec facilities database.	3	2	M	Rangers to undertake formal inspections every month. Defects recorded on Rec facilities database.
Dog faeces/litter/ waste	FC staff, volunteers and	1	3	L	Monthly recorded safety checks. Informal visual safety checks.	1	3	L	Rangers to undertake formal inspections every month.

## Risk assessment form

	members of the public				Recording in Rec facilities database. Rangers to report large items to litter collectors. Rangers to carry out litter picks. PPE provided.				Defects recorded on Rec facilities database. Recreation Manager to maintain litter collection contract. PPE checks to be done quarterly and recorded in FISA/FESS Checks register.
Abandoned vehicles	FC staff, volunteers and members of the public	1	3	L	Monthly recorded safety checks. Informal visual safety checks. Rangers to report abandoned vehicles to Recreation AO. Abandoned vehicles to be hazard taped off in busy car parks.	1	3	L	Rangers to undertake formal inspections every month. Defects recorded on Rec facilities database. Recreation Manager to maintain Litter contract.
Accident with commoning livestock – ponies,cattle, donkeys and pigs	FC staff, volunteers and members of the public	3	3	M	Avoid animals where possible. If not possible avoid rear of animals in case of kicking and head in case of biting. Do not feed or eat food around animals as they might kick or bite. Ongoing animal interaction campaigns - "Keep Your Distance" campaign in place with partners supporting. Display of information on PIP's/ SIP's, additional signage at key locations, information on social media, in house and external publications and through partners. PSPO Campaign and enforcement in place to discourage animal petting/ feeding. Proactive and reactive patrols in place for visitor hotspots.	3	2	M	Ranger to call for backup (Agister or Keeper) and not to tackle problem animals themselves.  Liaison with Verderers when incidents are reported.  Incidents with animals must be recorded on the AIRS system.  Ranger to avoid working too close to livestock.

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Needles and syringes	FC staff, volunteers and members of the public	1	3	L	Monthly recorded safety checks. Informal visual safety checks. Ensure safe disposal through Litter contractor.	1	3	L	Recreation Manager to maintain Litter contract.
Moving motor vehicles	FC staff, volunteers and members of the public	3	2	M	Maintain a suitable surface to ensure there is no need for traffic to divert from main traffic routes. Regular monthly checks Informal visual checks Ensure facilities such as Ice Cream Van, Public Information Points are located away from main traffic flows.	2	2	L	Rangers to undertake formal inspections every month. Defects recorded on Rec facilities database. Recreation Admin Officer to maintain Ice Cream permissions and contracts.

*More than 1 page may be required to identify all the hazards, to add additional hazards identified on site or if conditions change*

## METHOD STATEMENT

Start Date		Site Grid Reference		Nearest Mobile Phone Signal	
End Date		Grid Ref of Nearest Access		Escalation Contacts	
Equipment To Be Used					
Welfare Arrangements					

# Risk assessment form

<b>PPE Requirements</b>	
<b>Storage Arrangements</b>	
<b>Standard Risk Assessments to be considered</b>	
<b>Method Statement</b>	
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2.	
3.	
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6.	
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9.	
10.	

\*I have been briefed on the content of this risk assessment and understand the control measures identified and the method statement to be followed for the task/activity      or      \*I have briefed staff/contractors/volunteers on the content of this risk assessment and listed those involved below (\*delete as appropriate):

Name	Signature	Date	Name	Signature	Date

# Risk assessment form
